

Date and Time	Minute of Meeting 10 July 2017
Location	The Loft, Cannich Hall
Present	Alan Hood (Chair), Janes Stokes, (JS), Ele Forster (EF), Brad Collins (BC), Robin Sproul (RS)
Apologies	Carrie Fraser (CF), Gary Butler (GB), Alex Henderson (AxH)

Item No.	Details	Action
1.	Apologies	
	<ul style="list-style-type: none"> ▪ Apologies were received from Carrie Fraser, Gary Butler and Alex Henderson. 	
2.	Minutes of previous meeting and matters arising	
	<ul style="list-style-type: none"> ▪ Still have no Public Liability Insurance Certificate for display; ▪ Struggling to get Entertainment Licence. Now lapsed. Need to phone ; ▪ Quote for Hall floor received: £4980; ▪ Village Hall grant still exists? ▪ Has the maintenance allowance been upped enough? ▪ GP Surgery survey ▪ Agreed we need to PAT test. Quotes needed for PAT testing vs buying own machine plus calibration. Questioned whether external users' electronic devices need tested? ▪ Decrease in bookings? Finance forecast needs informed of changes ▪ NHS has been invoiced for chairs ▪ Outstanding invoice list needs compared with finances ▪ First Aid boxes replenished but still need saline ▪ Post key now lives in key cupboard ▪ Enquiry needed to Green Highland Renewables re car park ▪ AGM date is 7th August 2017. ▪ The minutes of the previous meeting held on 5 June 2017 were agreed as a true record of that meeting:- <ul style="list-style-type: none"> ○ Proposed: Alan Hood ○ Seconded: Robin Sproul 	<p>GB AH</p> <p>CF AH&CF AH AxH</p> <p>BC</p> <p>BC&CF JS</p> <p>GB</p>
3.	Governance	
	<ul style="list-style-type: none"> ▪ Public Entertainment Licence lapsed ▪ Waiting on Public Liability Insurance (Post meeting note: GB chased Highland Council Insurance team on 25 July 2017 to follow-up previous correspondence on 5 June 2017 and one 	GB

	fund if SACC owned equipment.	
8.	Housekeeping	
	<ul style="list-style-type: none"> ▪ Push taps installed in toilets; ▪ Pipework looked at in Disabled toilets with view to install baby change table; ▪ PVC covers for large tables purchased; ▪ Television from cupboard disposed of. ▪ Caretaker;- <ul style="list-style-type: none"> ○ Discussions with caretaker – daily timesheet and communication sheet; ○ Plan to address hour reduction next month; ○ Need to think about better way of covering holiday/absence. 	AH
9.	Correspondence	
	<ul style="list-style-type: none"> ▪ Company House Confirmation statement (see above); ▪ Solar panel bill (see above); ▪ Electricity bill based on estimates. Meter read – SSE needs informed; ▪ Electricity provider up for renewal before 31st August. Compare options; ▪ MoD Remittance advice; ▪ Payments from School and Scottish Country Dancing; ▪ Emails with Soirbheas regarding:- <ul style="list-style-type: none"> ○ Battery storage for solar panels ○ Use of Hall as point for WiFi provision to Tomich. Agreed in principle. 	AH GB CF BC
10.	Community Development Trust	
	<ul style="list-style-type: none"> ▪ Dates for HISEZ 31st July 2017 or 30th Aug 2017. Agreed to proceed with July 2017 date; ▪ Inform partner groups and HISEZ; ▪ Decisions needed on SACC/Hall Committee needed before AGM; ▪ Email to be sent for everyone's choices. 	AH AH
12.	AOCB	
	<ul style="list-style-type: none"> ▪ Forestry Commission Liaison Meeting 18 July 2017; find out how much money available to community from car park fund; ▪ Nurses House – potential earning of £2000 suggested by Housing trust. Agreed to proceed. AH on board and has some people interested. 	AxH AH
13.	Date of next meeting	
	The next meeting will be held on Monday 7 August 2017 in Cannich Hall after the conclusion of the AGM.	