

<b>Date and Time</b>	<b>Minute of Meeting</b> 7.30 4 <sup>th</sup> September 2018
<b>Location</b>	The Loft, Cannich Hall
<b>Present</b>	Alan Hood (AH), David Balharry (DB), Ele Forster (EF), Nigel Fraser (NF), Richard Soper (RS), Joni Strachan (JS)
<b>Apologies</b>	None

Item No.	Details	Action
1.	<b>Welcome and Apologies</b>	
2.	<p><b>Approval of previous Minutes and Matters Arising</b></p> <p>The minutes of the previous meeting were discussed with the following ammendment: RS agreed to trial as Treasurer, not Secretary Minutes agreed, proposed by AH and seconded by NF</p> <p>Matters arising and actions:</p> <ul style="list-style-type: none"> <li>• RS now registered with Companies House</li> <li>• Bank signatory forms now with RS, needing filled in and signed (also Jane Stokes removed)</li> <li>• DTAS membership now confirmed.</li> <li>• Article of association that conflicts with Scottish Land Fund to be reworded (art. 29) and Rory of DTAS informed</li> <li>• Debtor list received from Carrie</li> <li>• New date for social BBQ now set for 5<sup>th</sup> October</li> <li>• NF is now OSCR contact</li> </ul>	<p><b>RS</b></p> <p><b>DB</b></p>
3.	<p><b>Treasurer's Report</b></p> <ul style="list-style-type: none"> <li>• Balance at end of July £7091. Income £2968, expenditure £2639</li> <li>• RS to liase with Hall treasurer (Carrie Fraser CF) to understand spreadsheets and marry with budget left by IC</li> <li>• Missed SSE payment for solar feed-in. AH to enquire</li> <li>• Debtors list £2500. Board offers to help, EF to pass on offer to CF. Also make payment requirements more obvious on invoice and provide reminder via email and letter to regular groups.</li> <li>• DB shared that George Phimster Cup money had bought BBQ (now managed by Brenda Seater) but also had some to go towards Hall PA system (possibly as donation towards achieving a Soirbheas funding bid)</li> </ul>	<p><b>RS</b></p> <p><b>AH</b></p> <p><b>EF</b></p>

	<ul style="list-style-type: none"> <li>Electrical Inspection bill for the Hall is less than expected £1080</li> </ul>	
<b>4.</b>	<b>Risk Register</b>	
	Preparation of Risk Register outstanding. DB apologised. Discussion was held on previously agreed risk areas regarding likelihood and impact. DB to present register at next meeting	<b>DB</b>
<b>5.</b>	<b>Development Trust Membership</b>	
	<ul style="list-style-type: none"> <li>Now confirmed member (£90 annual membership fee with discount for smaller membership this year)</li> <li>NF to register on DTAS website</li> <li>Access available for portal. AH to share login so all can look at useful information</li> </ul>	<b>NF</b> <b>AH</b>
<b>6.</b>	<b>SACC Projects</b>	
	<p>Community Development Plan</p> <ul style="list-style-type: none"> <li>Draft letter to community checked and agreed to remove list of businesses and groups from public letter</li> <li>Updated draft to be checked by all and feedback given to AH before 18<sup>th</sup> September</li> <li>Question raised whether members of subgroups need to be SACC members. AH to check articles</li> </ul>	<b>ALL</b> <b>AH</b>
<b>7.</b>	<b>Sub Group Updates</b>	
	<p><b>Cannich Village Hall – Responsible Director EF</b></p> <ul style="list-style-type: none"> <li>Caretaker role proceeding well, and trial period now over. Contract to be given to caretaker (AH to email previous contract to EF)</li> <li>Window broken following private party, suggested Ali Mann can help with fix if Mike Cooper too expensive</li> <li>Reiterated that any contracts and funding bids need to be seen and agreed by SACC board before finalised.</li> <li>Funding proposals being prepared to Soirbheas for PA system and SCF for painting/doors. AH has quotes for painting and can cover these parts of the bid.</li> </ul> <p><b>Affric Land Use Group – Responsible Director DB</b></p> <ul style="list-style-type: none"> <li>Meeting scheduled for 19<sup>th</sup> September</li> <li>Community Council suggested ALUG liase with Trees for Life on behalf of Strathglass area regarding East-West forest corridor.</li> </ul> <p><b>Nurses House</b></p> <ul style="list-style-type: none"> <li>AH has notified Highland Small Communities Trust that their help in reapplication is accepted. AH will contact them before next meeting.</li> </ul> <p><b>Resilience Group</b></p> <ul style="list-style-type: none"> <li>Members need to be recalled before year end and resilience plan reviewed.</li> </ul>	<b>EF &amp; AH</b>           <b>AH</b>  <b>AH</b>

	<p><b>Strathglass Gala</b></p> <ul style="list-style-type: none"> <li>• £914.25 raised. Many thanks to all involved.</li> <li>• Looking to 2020, fun run was great success, but there are some concerns about availability of people to help organise.</li> </ul>	
<b>8.</b>	<b>Governance</b>	
	<p><b>AGM</b></p> <ul style="list-style-type: none"> <li>• Data protection policy needs written and added to website before AGM invite goes out.</li> <li>• Suggestions requested for ideas for a 'social' aspect to accompany AGM</li> <li>• Agreed to send printing to professional printer rather than us printing.</li> <li>• Enveloping session required – AH to call date</li> </ul> <p><b>OSCR</b></p> <p>NF now OSCR contact</p> <p><b>Register of Interests</b></p> <ul style="list-style-type: none"> <li>• To be discussed at next meeting</li> </ul> <p><b>Members Database</b></p> <ul style="list-style-type: none"> <li>• Member details to be sent to Jim McCauley to create MailChimp spreadsheet for emailing AGM details</li> </ul> <p><b>Insurance</b></p> <ul style="list-style-type: none"> <li>• Name to be changed to SACC on policy</li> </ul>	<p><b>EF</b></p> <p><b>AH</b> <b>AH</b></p> <p><b>DB</b></p> <p><b>EF</b></p> <p><b>RS</b></p>
<b>9.</b>	<b>Grant Funding</b>	
	<ul style="list-style-type: none"> <li>• Feedback form needed for Gala funding</li> <li>• Your ward, Your choice funding bid coming up. Noone volunteered</li> </ul>	<b>AH</b>
<b>10.</b>	<b>Correspondence</b>	
	<ul style="list-style-type: none"> <li>• Full dated list available on website</li> <li>• Notice of HSCHT AGM – noone available</li> <li>• Social enterprise academy (ALL to look at)</li> <li>• DTAS bulletins, AH to forward</li> </ul>	<b>ALL</b> <b>AH</b>
<b>11.</b>	<b>AOCB</b>	
	Profiles to Jim McCauley (ALL except JS and EF)	<b>AH</b> <b>NF</b> <b>RS</b> <b>DB</b>



12.	<b>Date of next meeting</b>	
	Tuesday 25 <sup>th</sup> September Cannich Hall (Loft)	

**Content of Minutes 4<sup>th</sup> September 2018 agreed as accurate.**

**Proposed:**

**Seconded:**

**Signed:**

**Date:**